



GREATER FORT WORTH AREA NEGRO BUSINESS AND PROFESSIONAL WOMEN'S CLUB

Charitable Donation Request Form



Charitable Donation Request Guidelines:

To be considered for donations, organizations must align with the club's mission and meet club's criteria:

Our mission is to promote and protect the interests of African American business and professional women; to serve as a bridge for young people seeking to enter business and the professions; to improve the quality of life in the local and global communities; and to foster good fellowship.

Criteria:

- Have a non-profit tax-exempt classification under Section 501(c)(3) of the Internal Revenue Service Code; or align with one or more of the club's focused mission areas listed above;
- Public secondary schools and qualifying US-based institutes of higher education;
- Agree to not use any portion of the donation for the support, direct or indirect, of acts of violence or terrorism or for any organization engaged in or supporting such acts;
- Be located or operate in a community in which club has members or affiliate interests; and
- Agree to not use any portion of the donation for personal gain.

Date	(Add additional sheet for more information)
Description of Request/Expense	
Benefit of Request	
Member Name	
Member Name(s)	
Amount Requested	
Amount Expensed	

Treasurer Use Only	
Check #	_____
Amount \$	_____
Date	____/____/____
Budget Category	_____

Check to ensure form is fill out completely. Take a snapshot of all receipts for submittal (via email) to Financial Secretary and Treasurer within two weeks of event. (sbarnett59@gmail.com / pblad1941@gmail.com)